

Security Information

31 July 1952

MEMORANDUM


FOR : Deputy Director of Training (General)
 FROM : Chief, Plans and Policy Staff
 SUBJECT: Weekly Activities Report -- Period 24 - 31 July 1952

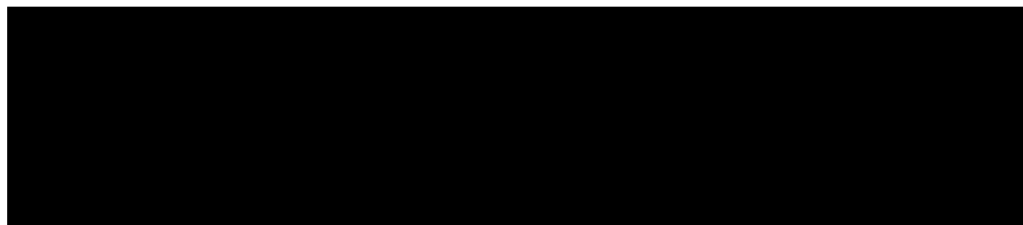
I Completed Projects

1. None

II Projects in Process

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1. 
2. Project 52-8, National Security Presentations. Staff study on proposed series of national security presentations is in process.



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4. Project 52-18, Training for New Personnel. Report of conclusions reached between S/PP and Chief, Intelligence Training Division re the Career Service Committee Report has been forwarded to DD/TR(G). Draft of CIA Regulation on basic intelligence training being revised in line with comments of DD/TR(G). As result of agreement between D/TR and DD/TR(G), Basic Intelligence Course outline is being redrafted. Present plans are that it be 12 weeks in length and consist of 2 sections. The first section to be attended by all incoming professional personnel; the second section (immediately following) to be attended by those professional personnel slotted to selected Offices under the DD/I, and to be optional for professional personnel slotted to other Offices.

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 NO. PGS 3 CREATION DATE ORG COMP 11 OPI 11 ORG CLASS 5
 REV CLASS C REV COORD. AUTH: HR 70-3

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5. Project 52-19, Proposed CIA Regulation [REDACTED] Draft of revision of CIA Regulation [REDACTED] sent to Support Staff [REDACTED] for review and comment. This project will be coordinated with [REDACTED] on study of over-time pay, etc., during external training periods and with [REDACTED] on the proposed revision of the Training Request Form.

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6. Project 52-30, Seminar on International Labor Relations. After discussing the original statement of objectives and requirements for the proposed seminar which was submitted by the Chief, International Organization Division, it was decided that a survey would be made to determine the needs and requirements of those participating in the seminar. The results of this survey and the number of participants will be forwarded to this Office. A meeting with [REDACTED] will be arranged to discuss the proposed seminar when he returns to Washington next week.

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7. Project 52-33, Space for O/TR Expansion. S/PP and Chief, Support Staff to inspect O/TR facilities and survey needs and possibilities on a comprehensive basis.

8. Project 52-35, TR(G) Bulletin. In process.

9. Project 52-36, Language Reference Materials. Draft of proposed charter for permanent interdepartmental committee on foreign language reference materials to be coordinated with [REDACTED] Chief, Linguistic Research Division, AFSA and Col. [REDACTED] 31 July, before referral to [REDACTED]

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III New Projects

1. Project 52-37, Current Intelligence Manual. Approval by DD/TR(G) of preparation of manuals to be used in the BIC. Manual on Current Intelligence in preparation.

2. Project 52-42, Commo Training Requirement. [REDACTED] 25X1A9a [REDACTED] the Acting Chief, Training Branch, Office of Communications, has proposed that the Office of Communications be authorized to use correspondence courses for the training of Commo personnel in certain subjects. Preliminary investigation reveals that funds have not been budgeted for this type of training. However, the budget analyst for Commo is exploring the possibility of transferring to the O/TR account sufficient funds to cover the

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cost of the proposed training. A meeting with Mr. [REDACTED] will be arranged to discuss other points of his proposal.

3. Project 52-45, Newsletter. Several drafts of proposed inclusions in the next newsletter completed. Will be cleared with Chief, S/PP and DD/TR(G) before submittal to the Newsletter.

IV Projects in Suspense

1. Project 51-6, Survey of Non OTR Training Activities.
2. Project 51-7, Administrative Training Program.
3. Project 51-9, A National Intelligence Course.
4. Project 51-10, Intermediate Intelligence Course.
5. Project 51-21, Area and Language Specialists.
6. Project 52-4, A Bill for Training Federal Civilian Officers and Employees.
7. Project 52-22, Chinese Language Project.
8. Project 52-34, Lip Readers. O/O has nominated a candidate who is presently enrolled at Gallaudet to complete a course in Lip Reading. This completes S/PP action on this project.



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